



REGISTER OF BUSINESS AND PERSONAL INTERESTS

Inspire Partnership Academy Trust

Date approved by trustees: 13th November 2017

Date of next review: December 2018

TRUSTEE AND GOVERNOR REGISTER OF BUSINESS AND PERSONAL INTERESTS

Please read the following notes on the declaration of interests and sign the form below.

1. INTRODUCTION

The Board of Trustees and every Governing Body is required to establish a Register of Business Interests under the Scheme for Financing Schools.

All trustees and each member of the Governing Body including Associate members, the Headteacher and staff with financial responsibilities are required to register and declare business interests that might relate to their duties to avoid any conflict between their business and personal interests and the interests of the school.

The purpose is to ensure that trustees, governors, the Headteacher and schools staff or their spouses, partners, business or employers should not benefit financially or otherwise from decisions taken in respect of the school.

The DfE requires schools to publish governor's details and Register of Interests on the school website.

2. WHAT SHOULD BE REGISTERED AND DECLARED

As a general principle, you should register and declare anything which a member of the public might reasonably think puts you at risk of being biased by putting private considerations above the public interest or seeking preferential treatment for yourself or people/bodies with whom you are connected. A register sheet is attached for this purpose.

You should register all interests and personal circumstances which could give rise to an interest in a contract or other matter. The register must include all business interests such as directorships, share holdings and other appointments of influence within a business or other organisation which may have dealings with the school. The disclosures should also include business interests of relatives and other individuals who may exert influence.

The disclosures should include any relationships between trustees, governors and members of the school staff, including spouses, partners and relatives. Details of any other educational establishments governed should be included.

Schools should ensure the register is up to date and complete, includes all trustees, governors and relevant staff, is signed and dated and details uploaded to the school website. Nil returns are also required.

An interest is anything that might influence an individual to take into account some factor other than the interests of the school and can be divided into pecuniary and non-pecuniary.

Pecuniary interests are those where an item under discussion may have a financial benefit to an individual or their spouse or a partner. An example could be the discussion of a contract to be let by the school, which might profit that individual. Teachers must be able to fulfil their role as elected representatives of the teaching staff, but the teacher must not have a personal interest that is different from the teaching staff as a whole.

A non-pecuniary interest can be defined as where a decision could have potential non-financial implications, beneficial or otherwise, to the individual or the school. This could be a case of knowing someone who has a financial interest in the decisions being made or being related to someone who is, or has applied to be, employed at the school.

It is for individuals to decide what others might reasonably think would influence their judgement and to declare such an interest

The Chief Finance Officer should keep the register up to date and ensure an annual review of entries. Trustees and Governors should be given the opportunity to declare any interests prior to the start of a meeting of the Board, Governing Body or any other committee. Other interests that occur unexpectedly should be declared at the time.

The Register should be retained by the school and available for inspection when there is a query about a specific issue. Details should be uploaded to the school website.

This form should be handed to the clerk for retention at the school. Details will be uploaded to the school website.

INSPIRE PARTNERSHIP TRUSTEE AND GOVERNOR REGISTER OF BUSINESS INTERESTS AND PERSONAL INTERESTS

I have read and understood the guidance above and declare that I have no business or personal interests that would conflict with my work in school or influence any decisions I make.

I will inform the governing body immediately should this change in the future.

I declare that I have a business or personal interest that could conflict with my work in school, details of which are provided below

Name of Trustee/Governor/Staff:

Pecuniary Interests	Please provide details of the interest	Date of Appointment or Acquisition of interest	Date interest ceased
Current Employment			
Businesses (of which I am a partner/proprietor)			
Company directorships			
Charity trusteeships			
Membership of any professional bodies, public bodies or special interest groups			
Gifts or hospitality offered by external bodies and whether this was declined or accepted in the last twelve months		N/A	N/A
Contracts offered by you for the supply of goods and/or services to the trust/school			
Any other conflict			

Personal Interests	Their name	Relationship to me	Nature of the interest
Immediate family/close connections to the governor who are working in school			
Other schools where I am a governor	Name of school	Position held	Date appointed / elected

Signed _____

Date _____